



Memo

To: Student Teachers in: Elementary, Social Sciences, Sciences, Technology Education, English, Math, Special Education, Music Education, and Modern Languages
From: Holly Hollander
CC: University Supervisors
Department Coordinators
Date: July 15, 2009
Re: Fall Student Teaching Orientation

I realize that you are in the middle of your summer break and yet here I am thinking about the start of the fall semester. I have found that students have appreciated having information pertaining to this very important semester sooner rather than later. Below is some general information that will help you plan for your student teaching semester; one that will be exciting as you take another step toward a career in education.

As you are aware, the fall 2009 semester officially begins on Monday, August 31st. On **Friday, August 28th**, there will be a **mandatory orientation** from 8:30 – 1:00 on campus in Memorial Hall in the Constitution Room. The purpose of the orientation is to provide you with some helpful information to ensure a successful student teaching experience. The agenda for this meeting will be available on our website (www.ccsu.edu/ofe) August 7th.

During the orientation, you will receive a hard copy of the Student Teaching Handbook as well as a packet of information for your cooperating teacher. A copy of the 2009-2010 handbook can also be found on the OFE website by August 7th. I encourage you to review this document prior to our orientation as it contains helpful information to ensure you have a successful student teaching experience. As you prepare for our orientation session, plan on bringing paper to take notes, and a pen/pencil.

Finally, I would like to underscore the importance of the Office being able to reach you quickly to relay important information as well as support you during the semester. If your contact information has changed, please let us know immediately. In addition, if you have not already set up to have your CCSU e-mails forwarded to your personal e-mail account, please do so. Often, we send e-mails out to student teachers during the semester.

The Office of Field Experiences looks forward to working with you as you begin your student teaching experience. Should you have any questions, please do not hesitate to contact us at 860-832-2067 or email me at Hollanderh@ccsu.edu.

I wish you a restful summer break.



Elementary Student Teachers Only!

An additional mandatory half-day student teaching orientation will take place on Friday, September 4th from 1:00 – 3:00 p.m. in Bellin A and B in the Student Center.

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